

HUNTINGTON PARISH COUNCIL

Minutes of the meeting held on 11th December 2025 in Huntington Community Centre commencing at 7.00pm.

PARTICIPANTS: Councillors J Newman (Chairman), C Benton (Vice Chair), M Thompson, S Tunas Bana, R Bailey, L Davies, (Miss) A Smith, and (Mrs) P Bibb.

IN ATTENDANCE: David Wheatley (Finance Officer) and 0 members of the Public.

174/25) APOLOGIES FOR ABSENCE: Cllr P Wetton, B Lester, (Mrs) D Davies, M Tym, J Ashley. County Councillor C Humphreyson,
Noted

175/25) PUBLIC QUESTIONS
There were no members of the public in attendance.
Noted

176/25) CHAIRMAN'S ANNOUNCEMENTS AND ANY OTHER AGENCIES PRESENT
The Chairman welcomed Cllr Lee Davies onto the Council.
The Chairman took members through his written report that had been circulated prior to the meeting. The Chairman showed members how new timesheets are progressing members were happy with the information they supplied. There are still a few areas of improvements to make but everything should be in place for 1st April 26
Noted

177/25) COUNTY COUNCILLOR REPORT - CLLR CRAIG ROGER HUMPHREYSON
Cllr Humphreyson was not available to attend the meeting but had provided a written report which had been circulated prior to the meeting. The Chairman read the report, and members accepted the report as presented.
Noted

178/25) DISTRICT COUNCILLOR REPORT
Cllr Ashley was unable to attend the meeting and did not submit any written report.
Noted

179/25) MINUTES OF THE MEETING HELD ON THE 13TH NOVEMBER 2025.
The minutes of the Parish Council meeting held on 13th November 25 had been circulated for members consideration. Cllr Tunas Bana proposed that the minutes be approved and signed as a true and accurate copy. This was seconded by Cllr Smith and all members unanimously agreed.
Resolved
The minutes of the Parish Council held on 13th November 25 were approved as a true record of the meetings and were signed by the Chairman.

180/25) MATTERS ARISING
None

The Finance Officer was delayed members agreed to wait until his arrival to deal with the finance item.

181/25) PLANNING
There had been no planning matter received for consideration.
Noted

182/25) CORRESPONDENCE

Date	From	Topic	Action
19/11/25	Sutton & Wilkinson	Announcement of retirement and the closing of the business	Circulated via email. Noted

25/11/25	The Pension Regulator	Confirmation of Automatic enrolment re-declaration of compliance	Forwarded to the Finance Officer for record.
08/12/25	South Staffs Council	Feedback from South Staffs Police on the recent consultation regarding the change in PCSO hours of work and details of the stakeholders briefing.	Circulated via email Noted
09/12/25	Chill Out Club	A further response to hire agreement at Huntington Community Centre.	Circulated via email. Resolved No further response required

183/25) COMMUNITY CENTRE

Cllr Tunas Bana took members through his written report which had been circulated.

Members accepted the written report as presented.

Noted

174/25) AMENITIES

- a) **Village Green** – Cllr Newman took members through his report which was circulated prior to the meeting. Members accepted the report as presented.
- b) **Littleton Leisure Park** – Cllr Wetton was not in attendance and had not submitted a written report.
- c) **Sports Ground** – Cllr Lester was not in attendance, the Chairman took members through the written report submitted.

Noted

175/25) PUBLIC EVENT

Cllr Smith took members through her written report which had been circulated prior to the meeting. Members accepted the report as presented. Members agreed to ask Lea Hall Brass Band for availability and cost of attending the summer fun day event, need to check they have a gazebo for the day should it be hot or inclement.

Members asked if a trailer with singers on could be considered.

Cllr Smith proposed setting the date for the Fun Day as Sunday 12th July 26. This was seconded by Cllr Tunas Bana and agreed by all members.

- a) Cllr Smith advised the company who provided the carousel this year have contacted and they can provide inflatables as well as the carousel they do a penalty shootout and with prizes for £744. Members agreed 2 comparable quotes are required to decide.
- b) The Chairman reported on a conversation he had with Sir Gavin Williamson MP at the Christmas Event. Cllr Newman explained fully the conversation regarding Coal Authority land. Cllr Benton proposed that the Parish Council wish to pursue the Coal Authority Land that is available. Cllr Thompson seconded the proposals and all members agreed.

Resolved

- a) The Family Fun Day event date is set at Sunday 12th July 2026
- b) That the Parish Council wish to pursue the Coal Authority Land

The Finance Officer joined the meeting at 20.30

176/25) FINANCE

- a) Finance summary and payments.

Salaries for December 2025	£ 5,499.84	
NEST Pensions - December	£ 358.30	
HMRC (PAYE/NIC qtr to 31 Dec)	£ 4,804.64	
Cropper Grounds Maintenance (November)	£ 780.00	
H. Caulfield (phone - December)	£ 5.00	
TFM (Brushwood killer and chain loop)	£ 54.34	
HAGS SMP (Play area inspection)	£ 78.00	
PJ Entertainments (balance of clown hire)	£ 230.00	
Laptops Direct (Seagate portable hard drive for Clerk)	£ 76.92	
L. McClymont expenses (Xmas event expenses)	£ 134.55	
TOTAL	£12,021.59	

DIRECT DEBITS TAKEN SINCE THE LAST MEETING

Coopers Waste	£ 97.58	
BT (Internet)	£ 76.12	
Microsoft (365 subscription)	£ 114.84	
Yu Energy (Electricity)	£ 117.96	
Yu Energy (Gas)	£ 258.78	
E-on (electricity)	£ 9.45	
TOTAL	£ 674.73	

INCOME FOR MONTH

TOTAL	£ -	

FINANCIAL STATEMENT

CURRENT ACCOUNT BALANCE	£79,226.33	
LESS PAYMENTS AGREED	£12,021.59	
LESS OUTSTANDING CHEQUES		
BALANCE IN CURRENT ACCOUNT	£67,204.74	
TOTAL	£67,204.74	

ON DEPOSIT

BUSINESS INSTANT ACCESS ACCOUNT		
General reserves + interest	-£28,634.42	
Memorial Garden sink fund - per "recommendation"	0.00	
Community Centre sink fund	£ 4,200.00	
Leisure Park sink fund - per budget	£17,198.15	
Sports Ground sink fund - per budget	£15,125.17	
Bus Shelter sink fund - per budget	£ 5,956.80	
Election expenses sink fund	£17,258.38	
Play Area sink fund - per budget	£47,625.25	
Skate Park sink fund - per budget	£22,000.00	
Village Green sink fund - per budget	£13,122.98	£113,852.31
Total	113,852.31	

a) Payments – The Finance Officer took members through the payments presented.

It was proposed by Cllr Newman that all payments are approved. This was seconded by Cllr Thompson and agreed by all members. All payments approved.

b) Financial Statement – The Finance Officer took members through the Finance Statement. Members accepted the Financial Statement as presented.

c) Finance Sub Committee Minutes – Members had been circulated with the minutes and recommendations of the Finance Sub-committee meeting on 4th December 25. The minutes and recommendations were approved and accepted by all members.

d) Wages Review April 2026 – Cllr Newman proposed that the recommendations of the Finance Sub Committee regarding all staff wages reviews for April 2026 are approved. This was seconded by Cllr Bailey and agreed by all members.

e) Precept 2026/27 – Members considered the details provided from the Finance Officer and the Finance sub-committee. Cllr Newman proposed that the recommendation of the Finance Sub Committee meeting is approved and a precept of £109,000 is levied for F/Y 2026/27. This was seconded by Cllr Tunas Bana and agreed by all members.

Resolved

- That all payments are approved for payment as presented.
- That the Finance Summary report was accepted as presented.
- That finance Sub Committee meeting minutes and recommendations were accepted by members
- That the wages review as recommended by the Finance sub-committee is approved with effect 1st April 2026.
- That Huntingdon Parish Council levy a Precept of £109,000 for the financial year 2026/27

177/25) ITEMS FOR DISCUSSION AT THE NEXT MEETING.

- Consider Art Competition Entries

178/25) DATE AND TIME OF NEXT MEETING

The next meeting will be held on Thursday 8th January 2026, commencing at 7pm in Huntington Community Centre.

There being no further business the Chairman wished everyone a Happy Christmas and New Year and closed the meeting at 20.41

Signed _____

Date _____